

Mahnomen County Fair
5th St. NW, Mahnomen, MN, 56557
July 4-7, 2024
Food Vendor Form, Contract and Information
Deadline: May 1, 2024

Thank you for your interest in our county fair! We are excited to be welcoming Amusement Attractions Carnival and Wojos Rodeo again this year. We can't wait to bring together the community for some fun-filled days and have our local food vendors supply us with delicious treats.

Please carefully read the instructions and fill out the forms. Contact Emily with any questions: ejay.griff@hotmail.ca. We appreciate that all forms and fees are turned in by the deadline date above.

Instructions:

1. Forms and Fees must be submitted by the date above in order to hold a space for this year's fair.
2. All questions must be answered completely and accurately to give us the best understanding of your business.
3. Please submit your menu so we can advertise accordingly and ensure we have the right variety of foods to offer.
4. Please ensure your truck and business meet all standards set out by the state of Minnesota for food service.
5. Please ensure you have appropriate business, truck and liability insurance. The Mahnomen County Agricultural Society will not be providing any coverage.
6. We will require a filled-out ST-19 form.
7. The location of your truck will be determined by management and is subject to change depending on weather conditions and layout changes. Please provide a photo of your set up so we can plan for best use of our space.
8. You are required to bring your own power source that is weatherproof. Please ensure your truck complies with all electric standards, and that any cords running outside your truck will not pose a tripping hazard.
9. The food vendor fee is \$250. Checks can be made payable to "Mahnomen County Agricultural Society" and can be mailed with the rest of the forms.
10. Cancellation must take place prior to June 1 in order to receive a full refund. Cancellations after June 1 will forfeit half of the vendor fee (\$125).

11. One personal/towing vehicle is allowed onsite. All other vehicles must be parked in staff parking as directed by management.
12. Be prepared for electrical, and food & health inspections during the fair (yes, they have come before and inspected the food truck businesses). The Mahanomen County Agricultural Society is not responsible for any non-compliance. Any food vendor will be subject to dismissal according to directives from inspectors.
13. We cannot guarantee a certain amount of business. We will do our best to limit competition. You may use your own discretion for your business hours. A more detailed schedule will be provided closer to the fair dates for you to plan accordingly. Should you wish to leave prior to the end of the fair, the Mahanomen County Agricultural Society will not refund any portion of the vendor fee.
14. You may advertise your business for our fair on social media, and around your truck space during the fair. Please contact a member of the Ag Society for additional advertising and be respectful of the other vendors.
15. Vendor area must be cleared and picked up by **8:00 pm Sunday, July 7, 2024**.
16. The Mahanomen County Ag Society will take every precaution in its power for the protection of exhibits, but is not responsible for any loss or damage that may occur during the event.
17. Please be safe and have fun!

Mahnomen County Fair Food Vendor Form & Contract
July 4-7, 2024

Please return this contract to the Mahnomen County Agricultural Society:
P.O. Box 183, Mahnomen, MN, 56557

Business: _____

Owner: _____

Phone: _____

Email: _____

Address: _____

Truck/Trailer dimensions: _____ W _____ H _____ L _____

End serve or side serve? _____ Removable from towing vehicle? YES/NO

Menu:

I have read and understand all instructions, notes and forms and have completed them in full. I have enclosed the appropriate payment of \$250.

Name: _____

Signature: _____

Date: _____